



May 2016

APPLICATION FOR REGISTERED INDUSTRIAL HYGIENIST (RIH)

Industrial / Occupational hygiene is the science and art of anticipating, identifying, evaluating and controlling health hazards in the workplace. In Singapore, industrial/occupational hygiene practitioners can provide a comprehensive function or a more targeted scope of industrial/occupational hygiene work through consultancy (e.g. in noise monitoring and noise control, air monitoring and chemical management).

Industrial / Occupational hygienists (IH) are dedicated professionals equipped with an unique and extensive base of knowledge, skills and experience in industrial / occupational hygiene that play a critical role in Singapore in ensuring that workers are not harmed in the course of performing their work.

The Registered Industrial Hygienist (RIH) Scheme is initiated by the Occupational & Environmental Health Society (OEHS), Singapore. The scheme is administered by the RIH (Registered Industrial Hygienist) Board which is formed under the auspices of the OEHS.

The Registered Industrial Hygienist certification program provides accreditation for occupational/industrial hygienists and professionals who are practicing their trade in Singapore. The objectives of the RIH scheme are as follows:

- Recognition of IHs as a professional
- A robust standard of assessment for registration of IH professionals
- Continual learning and education
- Others: Networking, raising the image of IHs, promoting IH as a career

The OEHS invites interested individuals who are IH practitioners to apply to be registered as an RIH in Singapore.

Details of the application process and criteria could be found in the appendices. Closing date for the current application process is **15 July 2016**. Any enquiries could be channeled to the following email: **oehsrih@gmail.com**

We look towards your continual support. Thank you.

Dr Lee Lay Tin
President
Occupational & Environmental Health Society

Ang Boon Tian
Chairman
Registered Industrial Hygienist Board

CRITERIA & INSTRUCTIONS FOR RIH ACCREDITATION

Work Experience

1. Applicants should have at least 4 years of comprehensive IH practice or equivalent in his / her career.
2. Applicants should currently be practicing in Singapore as an IH or involved in IH practice. For applicants who are practicing both in and outside Singapore, he / she should have an office address and residential address based in Singapore.

Education

3. He / she should either attain a recognized first degree / post graduate degree in industrial hygiene.
4. If he / she does not have an IH degree, then he / she should possess a basic degree in acceptable courses e.g. engineering, sciences and recognized education / courses in industrial hygiene as outlined in Figure 1.

Application Process

5. The application process comprise of two steps (Step A, Step B).
 - a. **Step A** Applicants need to fill in the application form and send electronically to the following email oehsrih@gmail.com. The last page of the application should be signed, scanned and emailed together with your application. In addition, an applicant will need to pay a **non-refundable** administration fee of **S\$150.00**. Applications closed on **15 July 2016**. All applications received will be reviewed by the RIH Board. Applicants assessed to have fulfilled the qualifying criteria will be contacted to undergo the second stage of assessment (Step B). Applications that are not completely filled or applicants that are assessed not able to fulfill the qualifying criteria for Step B will be informed of the decision.
 - b. **Step B** Depending on the individual qualification, applicants could be requested to either undergo an oral interview (approximately an hour) or both a written examination and oral interview. The administrative fee for this stage of assessment is **S\$300.00** and is **non-refundable**. (It is to be noted that applicants who are successful in their application for the RIH accreditation will not be required to pay their accreditation dues for the next three years.)
6. Generally, applicants with a recognized industrial/occupational hygiene degree/diploma or is currently certified with an internationally recognized industrial/occupational hygiene accreditation program (e.g. AIHA's CIH; BOHS' COH; AIOH's COH) will only need to take the oral assessment. (It is however to be recognized that under some exceptional cases, the RIH Board may require such applicants to undergo a written examination if the Board has relevant justification that such an assessment will be required to evaluate the professional competencies of the individual.)

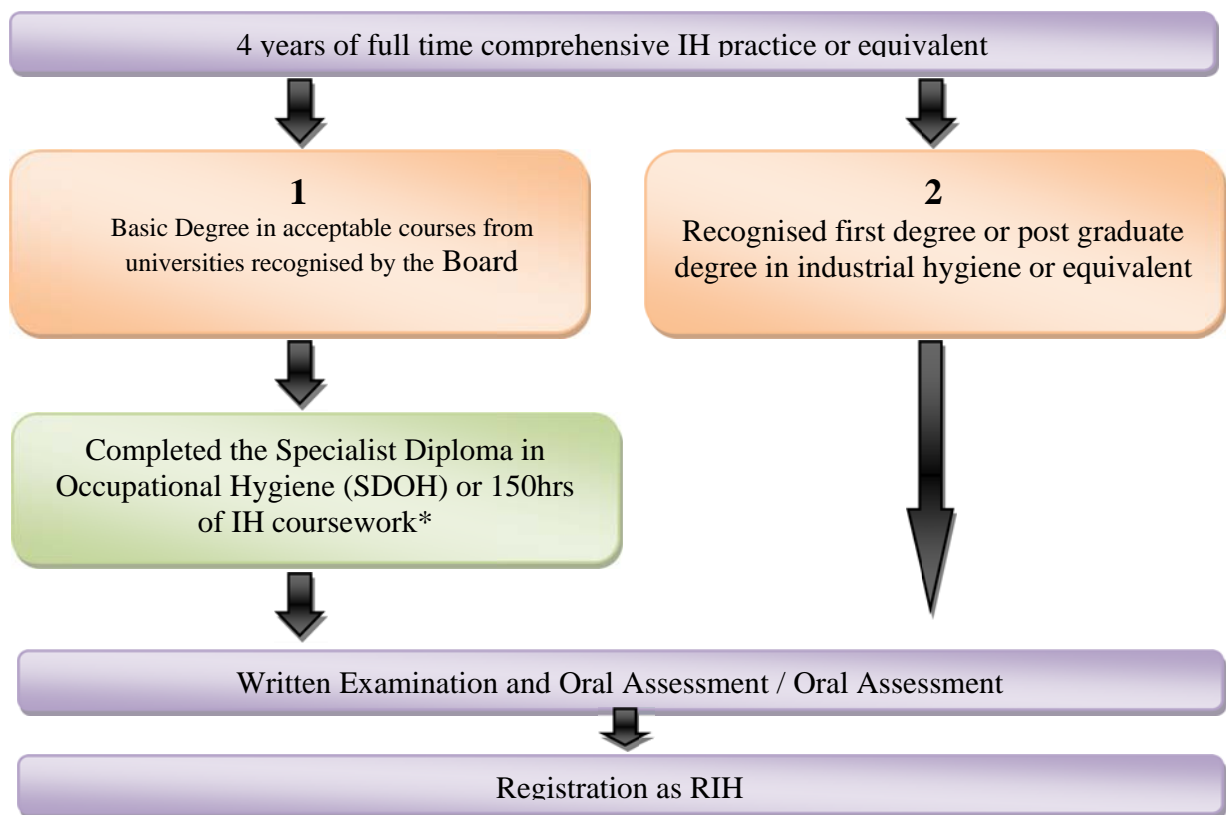


Figure 1

*Applicants who wish to register with 150 hours of IH coursework will need to sit for and pass a written examination before proceeding to the oral assessment.

Oral Examination

7. Applicants eligible for the oral examination will be informed at least two months in advance for their preparation. They will be required to write a paper or prepare a PowerPoint presentation to demonstrate their professional competency during the oral interview. Logistics arrangements will be disclosed to the eligible applicants.

Written Examination

8. Applicants requiring to undergo a written examination as part of competency assessment will be informed at least four months in advance for their preparation. Where required, the RIH Board will organize a briefing session for such applicants. Applicants will be tested on the various domains of industrial hygiene. Logistics arrangements will be disclosed to the eligible applicants.

Certification of RIH

9. Applicants who are successfully certified to be an RIH will be required to maintain their competency and act professionally as required under the current set of Code of Ethics (Appendix B). Re-certification will be on a three yearly basis and an RIH will be able to re-certify if he / she fulfills the re-certification criteria. Re-certification will also be assessed and approved by the RIH Board. There will be a re-certification fee and it is currently S\$300.00. (It is to be noted that applicants who are successful in their application for the RIH accreditation will not be required to pay their accreditation dues for the next three years as this is covered on good will under the application fee for Step B of the accreditation process).

Others

10. All applications should reach via email before **15 July 2016**. Applicants need not submit documentation to prove the authenticity of their information at this stage. Applicants successful for Step B of the application process will be notified and required to provide a copy of such documentation.
11. All applicants will be notified of the outcome of their application before **30 Sep 2016**.
12. Any enquiries could be channeled to oehsrih@gmail.com.

Registered Industrial Hygienist Board, Singapore Code of Ethics (May 2016)

The Registered Industrial Hygienist Board (RIH Board) is a not for profit, professional credentialing body under the auspices of the Occupational and Environmental Health Society, Singapore.

The objective of the Code of Ethics is to promote and maintain a high standard of ethics in the practice of industrial / occupational hygiene and associated activities.

The primary role of the industrial / occupational hygienist is to protect the health and safety of persons at work and community against health hazards arising from workplaces.

The Code applies to the Registered Industrial Hygienists within the RIH Board, and to applicants seeking RIH Board certification.

The Registered Industrial Hygienist shall:

1. Practice using currently accepted professional standards, principles and methodologies to ensure that the health risk assessments and recommendations are meaningful in protecting the health of the working individuals.
2. Act responsibly to uphold the integrity of the profession and not compromise professional judgment, including cooperating with professional associations and credentialing organizations concerning ethics matters and the collection of information related to an ethics matter.
3. Comply with the legislation, policies and professional standards governing the practice of occupational hygiene and associated activities.
4. Respect and keep confidential the privacy of personal, business and professional information that arises along the course of practice of occupational hygiene and associated activities.
5. Avoid situations where personal or business conflicts of interest occur. If present, to declare such interests to the stakeholders.
6. Maintain working knowledge of current developments in the practice of occupational hygiene and participate in activities that advance and promote industrial / occupational hygiene knowledge.