



22nd Occupational Environmental Health Society (OEHS) Annual General Meeting Minutes
held at Grand Ballroom Level 3, Singapore Polytechnic Graduates Guild,
1010 Dover Road Singapore 139658
on Saturday 6th Aug 2022 at 3.00pm
UEN: T00SS0051G

Present:

President	Dr. Lee Lay Tin
Vice-President	Mr Ang Boon Tian
Hon. Secretary	Mr Edwin Yap
Hon. Treasurer	Ms Kam Wai Kuen
Committee Member	Er Veronica Chow
Committee Member	Mr Saurabh Saini
Committee Member	Mr Zephan Chan
Committee Member	Er Chong Lee Mei
Committee Member	Mr Tan Kia Tang
Hon. Auditor	Ms Soh Guat Hiong
Member	Ms Teo Siew Tai
Member	Mr Eric Ng Teck Sing

1.0 Commencement of Meeting

The meeting commenced at 3.15 p.m. with 12 members present. The minimum quorum, as required in the Constitution, of 25% of the total voting membership of 44 was met. The President, Dr Lee Lay Tin, welcomed all members to the meeting with her President's address.

2.0 Adoption of last Annual General Meeting Minutes

The minutes of the last AGM were presented during the AGM. There was no amendment to the minutes. Ms Kam Wai Kuen proposed to have the minutes adopted and it was seconded by Er Chong Lee Mei.

3.0 RIH (SG) / RAIH (SG) Updates

The Chairman of Registered Industrial Hygienist, Mr. Ang Boon Tian presented the update on RIH (SG) / RAIH (SG):

- Q4 2021: RIH(SG) Engagement – renewal of RIH(SG)
 - RIH (SG): 25 RIH (SG) / 1 RAIH (SG) in Q3 2021
 - 7 did not express interest to renew, 18 RIH (SG) as of Q2 2022

3.1 The Hon Secretary, Mr. Edwin Yap presented the Annual Report for the Society detailing the following:

- Membership count,
- 44 Ordinary members, and 1 Associate members.

OEHS activities for 2022

- The “OEHS 2022 Updates on Occupational Health and Hygiene” Seminar was organised on 6th Aug 2022 morning and attended by 30 participants OEHS seminar. The topics and speakers were as followed:
 - Are old occupational hazards no longer relevant in the future workplace – learning from ICOH 2022 – Dr. Lee Lay Tin, Dr. Lim Dwee Wee
 - My journey as an occupational medicine resident – Dr. Elliot Eu
 - Solar radiation – a double-edged sword – Mr. Tan Kia Tang

4.0 Financial Report for Financial Year Ended 31 May 2022

The audited and signed statement of accounts for the year 1st June 2021 –31st May 2022 was presented by the Hon Treasurer, Ms Kam Wai Kuen. She also acknowledged the honorary auditors, Dr Lim John Wah and Ms Soh Guat Hiong. For the year ending 31st May 2022, net current assets were \$77,424.29, with a net expenditure of \$5,014.50 and a net income of \$2,000.00.

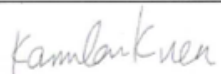
The Statement of Accounts was passed, proposed by Mr. Ang Boon Tian and seconded by Mr. Eric Ng Teck Sing.

OCCUPATIONAL AND ENVIRONMENTAL HEALTH SOCIETY
STATEMENT OF ACCOUNT 01/06/2021 TO 31/05/2022

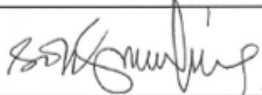
INCOME		EXPENDITURE	
Membership (Renewal)	\$ 2,000.00	Secretariat Fee (for 2 years)	\$ 2,400.00
		Singapore POST invoice 007271 - DBS documents to Boon Tian for signature.	\$ 5.14
		Lionsworld Capital Holdings ACC 13739, Inv date 18/3/2021 Jul 2020-Mar 2021 Service Fee Redirection Fee (up to 18/3/2021)	\$185.60
		Singapore POST invoice 002022 & 002023 - Appreciation vouchers to members for AGM attendance on 22 Aug 2020.	\$35.56
		Fairprice vouchers - appreciation for members AGM attendance on 22 Aug 2020	\$320.00
		IOHA Capitation Fees for 50 members in 2021 Inv No 2021-26	\$165.38
		OEHS IRAS 2020 payment slip no 15690552337018	\$830.28
		ANOI membership 2020 Membership = \$274.75 Outward TT charges = \$25.00 Outward TT agent charges = \$12.36	\$312.11
		Exabytes Network (Singapore) Pte Ltd Inv 6171309 for OEHS website hosting	\$533.99
		2020 IOHA Capitation Fee for WSH (49 members) Inv # 2020-201903 for £96.58	\$ 183.44
		Account Fee	\$ 40.00
		Cheque Fee	\$ 3.00
Total	\$ 2,000.00	Total	\$ 5,014.50

OCCUPATIONAL AND ENVIRONMENTAL HEALTH SOCIETY
BALANCE SHEET AS OF 31/5/2022

ACCUMULATED FUNDS	\$ 80,438.79
Represented by:	
CURRENT ASSETS	
Income	\$ 2,000.00
Fixed deposits	
Bank and Cash Balances	\$ 82,438.79
LESS CURRENT LIABILITIES	
Expenditure	\$ 5,014.50
NET CURRENT ASSETS	\$ 77,424.29


02-Aug-22

Ms Kam Wai Kuen
Hon Treasurer, OEHS 2020-2022


2/8/22

Ms Soh Guat Hiong
Hon Auditor, OEHS 2020-2022


02-Aug-2022

Dr. Lim John Wah
Hon Auditor, OEHS 2020-2022

5.0 2022/2024 Election of OEHS Office Bearers

As of close of nomination day, the following nominees were received, hence the new term 2022/2024 OEHS Office Bearers are as follow:

President: Dr Lee Lay Tin
Vice President: Mr. Ang Boon Tian
Secretary: Mr. Saurabh Saini
Treasurer: Mr. Zephan Chan

Hon. Auditors: Mr. Edwin Yap & Mr. Tan Kia Teng

6.0 AOB

No other business proposal was received before the AGM. With no other matters, the meeting adjourned at 3.57 pm.

Recorded by: Hon Secretary (2020 – 2022): Mr. Edwin Yap

Vetted by: President (2020 – 2022): Dr Lee Lay Tin